

# Appointment of Deputy Lord Mayor

Tuesday, 12 November 2024  
Council

Strategic Alignment - Our Corporation

**Program Contact:**  
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Governance

Public

**Approving Officer:**  
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## EXECUTIVE SUMMARY

Section 20 (4) of the *City of Adelaide Act 1998* states 'The Council may resolve to have a Deputy Lord Mayor in accordance with the provisions of the *Local Government Act 1999* (SA).

It is the practice of the City of Adelaide to appoint a Deputy Lord Mayor to assist the Lord Mayor and the Council in the performance of their duties.

This report is to enable Council to resolve to create the position of Deputy Lord Mayor and then appoint a Council Member to the position for a period of 1 year.

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## RECOMMENDATION

### THAT COUNCIL

1. Notes that Council has resolved to create the position of Deputy Lord Mayor for the 2022-2026 Council Term.
  2. Appoints Councillor \_\_\_\_\_ to the position of Deputy Lord Mayor for the period commencing 1 January 2025 and concluding on 31 December 2025.
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## IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	<p><a href="#">Strategic Alignment – Our Corporation</a></p> <p>Appointment of a Deputy Lord Mayor enhances Council's ability to continually improve our governance and maximise community benefit.</p>
Policy	Code of Practice for Council Meeting Procedures
Consultation	Not as a result of this report.
Resource	Administrative support is provided by the Council Liaison and Administration Support Officer.
Risk / Legal / Legislative	<p>The <i>City of Adelaide Act 1998</i> and the <i>Local Government Act 1999 (SA)</i> contain the provisions utilised by Council to resolve to create the position of Deputy Lord Mayor.</p> <p>As per section 51(8) of the <i>Local Government Act 1999 (SA)</i> – 'If a person is to be chosen by the members of the council to fill an office under this section and the votes for two or more candidates for the office are equal, lots must be drawn to determine which candidate or candidates will be excluded'.</p> <p>If a Council Member is nominated for the position, and upon subsequent acceptance of the nomination by this Member, this particular Council Member is required to declare a material conflict of interest and vacate the Chamber before the matter is discussed and voted on, because the Member would receive an additional allowance for the position of Deputy Lord Mayor.</p>
Opportunities	Not as a result of this report.
24/25 Budget Allocation	Council Members currently receive an annual allowance of \$30,385. The position of Deputy Lord Mayor received an annual allowance of \$45,577.50. From 12 November 2024, Council Members will receive an increased annual allowance of \$31,357 and the position of Deputy Lord Mayor will receive an increased an annual allowance of \$47,035.50, in alignment with the Local Government Association SA Periodic Adjustment of Council Member Allowances.
Proposed 25/26 Budget Allocation	In accordance with the Remuneration Tribunal SA Determination No 3 of 2022, Allowances for Members of Adelaide City Council, there will be an annual increase to council member allowances. Administration has received notification of the allowance increase will be in effect from 12 November 2024 and will be adjusted in the 2025/26 budget as required.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
24/25 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. At its meeting of 28 November 2023 Council resolved in part:  
That Council:
  1. *Notes that Council has resolved to have the position of Deputy Lord Mayor for the 2022-2026 Council Term.*
  3. *Appoints Councillor Snape to the position of Deputy Lord Mayor for the period commencing 1 January 2024 to 31 December 2024.*
2. It is the practice of Council to appoint a Deputy Lord Mayor to assist the Lord Mayor and the Council in the performance of their duties.
3. The role of the Deputy Lord Mayor is to:
  - 3.1 Represent the Lord Mayor if the Lord Mayor is unavailable to attend official duties from time to time, where appropriate, and subject to the availability of the Deputy Lord Mayor.
  - 3.2 Act in the role of Lord Mayor as Acting Lord Mayor when the Lord Mayor:
    - 3.2.1 has taken official leave of absence from Council;
    - 3.2.2 formally delegates in writing his or her responsibilities to the Deputy Lord Mayor;
    - 3.2.3 is overseas or interstate for an extended period of time; and
    - 3.2.4 is unable to discharge his or her duties due to illness or for any other reasons, subject to Council approval.
  - 3.3 Be the spokesperson of Council in the absence or unavailability of the Lord Mayor.
  - 3.4 Discuss the progress of Council decisions with the Chief Executive Officer to support the implementation of these decisions, in the absence or unavailability of the Lord Mayor.
  - 3.5 Preside at ordinary and special meetings of Council in the absence of the Lord Mayor; and exercise any other functions as Council may determine from time to time.
  - 3.6. The Council Member who holds the office of Deputy Lord Mayor shall be known and addressed as Deputy Lord Mayor at all times.
  - 3.7. Council may appoint an Acting Deputy Lord Mayor with respect to any extended period of absence of the Lord Mayor, when the Deputy Lord Mayor is Acting Lord Mayor.
4. The civic activities of a Council are an important part of community leadership and the development of community identity. The appointment of a Councillor to the position of Deputy Lord Mayor has typically been for a period of 12 months.
5. During the first year of the 2022-2026 Council term, the position of the Deputy Lord Mayor was undertaken by Councillor Martin – 29 November 2022 to 30 November 2023. Following a Council decision on 28 November 2023, Councillor Martin's appointment to Deputy Lord Mayor was extended until 31 December 2023.
6. Since 1 January 2024, the position of Deputy Lord Mayor has been undertaken by Councillor Snape.
7. Both Councillors Martin and Snape are eligible to be nominated again for the position of Deputy Lord Mayor.
8. On 5 July 2022, the Remuneration Tribunal of South Australia determined the allowances payable for members of the City of Adelaide. This was effective from the commencement of 2022-2026 Council term.
9. There is an annual increase to the allowances payable to Council Members. Administration has received the notification of the annual increase, which will be in effect from 12 November 2024. Currently, the Council Member allowance is:
  - 9.1. Councillors - \$ 30,385 per annum
  - 9.2. Deputy Lord Mayor - \$45,577.50 per annum (1.5 times the annual allowance for Councillors of the City of Adelaide)
10. The revised Council Member allowance, in effect from 12 November 2024 is:
  - 10.1. Councillors - \$ 31,357 per annum

- 10.2. Deputy Lord Mayor - \$47,035.50 per annum (1.5 times the annual allowance for Councillors of the City of Adelaide)
  11. The level of allowance for the Deputy Lord Mayor recognises the additional role and function of this position and the role it plays in supporting the Lord Mayor and acting in the position when the Lord Mayor is on leave.
  12. In accordance with section 51 (8) of the *Local Government Act 1999* (SA) and the Code of Practice for Council Meeting Procedures (Ballot Process)
    - 12.1 In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken to select a nominee.
    - 12.2. If the votes for two or more candidates for the office are equal, lots must be drawn to determine which candidate or candidates will be excluded.
    - 12.3 All elections for positions will be the subject to confirmation by way of a resolution of Council.
  13. It is noted that the Lord Mayor will be on a leave of absence from Council from 12 December 2024 until 11 January 2025. Therefore, Council may wish to consider extending the current Deputy Lord Mayor, Councillor Snape's position, until 10 January 2025 and having the newly appointed Deputy Lord Mayor commence their position on 11 January 2025 until the end of the calendar year.
  14. This report seeks a decision from Council on which Council Member will be appointed to the position of Deputy Lord Mayor from 1 January 2025 to 31 December 2025.
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## ATTACHMENTS

Nil

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